

# 8.5" x 14" Half Fold Brochure

Folded size = 8.5" x 7"

This layer is to be used as a guide only.  
Delete this layer before submitting  
your project for printing.

## BLEED

Extend images, photos and solid backgrounds 1/8"  
beyond the edge of the page to allow for trimming.

## TRIM

Indicates the edge of the page.

## SAFETY MARGIN

Keep all text and other critical information at  
least 1/4" away from the edge of the page.

## OTHER INSTRUCTIONS

Please ensure all images are 300 dpi  
*at the final size* for proper printing resolution.  
See our tech tips section for more information  
on printing resolution.  
Please ensure all images are CMYK.